



25th Annual Tracy Dry Bean Festival

2011 Vendor Application

Produced by: Tracy Chamber of Commerce (209)835-2131

Event Dates **Saturday, September 10th, 10:00 a.m. – 7:00 p.m.**
Sunday, September 11th, 10:00 a.m. – 6:00 p.m.
Event Set-up **Friday, September 9th**

Company/Organization _____

Contact Name _____

Street/Mailing Address _____

City _____ State _____ Zip _____

Telephone (Day) _____ (Evening) _____

Fax _____ E-mail _____

California Resale License # _____ Federal ID Number _____

Important Vendor Information: Full Payment ***must be received*** along with application in order to be considered for approval. All applications received with no payment ***will not be reviewed until payment is submitted***. Vendors must provide their OWN tables ,chairs & tent for their booth space. ***Vendors will not be allowed to drive into festival grounds Saturday morning to set-up. No vendor is allowed to sell Soda/ Water.***

Please check your Vendor Type:

Tracy Chamber of Commerce Members will receive a 15% discount on their booth space rental.

- Commercial Exhibitors **10x10 SPACE ONLY*** \$500.00
- Food Vendor **10x10 SPACE ONLY*** \$100 refundable clean up deposit \$600.00(Includes Health Permit & deposit)
- Arts & Crafts **10x10 SPACE ONLY* (Please submit photos)** \$300.00
- Non-Profit Organization Exhibitors **10x10 SPACE ONLY*** \$250.00
- Food Non-Profit Vendor **10x10 SPACE ONLY*** \$100 clean up deposit \$400.00 (Includes Health Permit & deposit)

*Vendors Occupying more than a 10x10 space will be charged for an additional space

Please check any additional requests or rentals

- Electrical service (for each 120 volts/15 amps) \$125.00
Use of generators are NOT permitted at Festival.
- Request end booth or side BBQ \$100.00
- Standard 10x10 Tent rental \$130.00
- Food 10x10 Tent rental \$160.00

If you will be bringing your own tent, it MUST be a standard 10x10 Tent.

Food Vendors MUST have an enclosed tent with screens. Tents must be Flame Retardant.

Please list ALL items you are requesting to sell/display at your booth. All items must be approved.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Festival Rules, Policies & General Information

Vendors **MUST READ** through Festival Rules and **INITIAL** after each policy that you have read and understand the terms and conditions in this application.

Acceptance

- ◆ **Application DEADLINE is August 12, 2011 but we will be accepting applications until we fill up our booth spaces.** Applications received after this date will be reviewed on a first-come first-serve basis. Applicants **are not automatically accepted**. Full payment is expected at time of submission of application.
- ◆ Acceptance is at the discretion of the Festival Manager and is contingent upon product availability, full payment, and receipt of all documents *within 30 days of notification of acceptance*. Non-compliance will result in cancellation of your acceptance. **The Tracy Dry Bean Festival reserves the right to reject any applicant.**
- ◆ **The Festival will not accept any checks after September 1st. By this date, payment must be made in cash, by credit card (Master card or Visa), or a certified cashiers check. Failure to pay by this date will result in being put on a waiting list and possibly losing your booth space to someone else.**
- ◆ Assignment of any available space(s) through cancellation or no-shows will be left to the discretion of the Festival Manager.
- ◆ All applicants must provide one or more color pictures of the featured merchandise. Please do not send your original, we will keep this information on file at our office.
- ◆ Please list all items you plan on either cooking or displaying in your booth on Pg 1 of the application. **All items must be approved. You must submit any additions to this list in writing by August 12th. Failure to do so may result in removal of unapproved items from booth or expulsion from Festival. No Soda/ Water sales by vendors**

*Vendor Initials _____

Food Vendors

- ◆ Food Vendors are **required** to submit a \$100 refundable clean up deposit. Deposit will be returned to vendor if their space is left clean and **NO Garbage** is left behind. All garbage must be transported to appropriate dumpsters by vendor upon leaving!
- ◆ **Soda/Water sales are not allowed for ANY Vendor.** Vendors who are not compliant will be asked to leave festival.

Booths/Tents

- ◆ All booths/tents measure 10' x 10' and are of canvas construction.
- ◆ Tents rented through the festival include a canopy and four multi-purpose sides unless otherwise directed.
- ◆ End booths and side BBQ spaces are limited and will be sold on a first come first serve basis. Side spaces for BBQ's are limited to food vendors only and must be no larger than 3' in diameter
- ◆ If set-up, rig, or trailer is **larger than 10' X 10' end-to-end, vendor will be required to pay for 2 booth spaces.**
- ◆ The Festival reserves the right to control repetition or duplication of items being sold. Exclusivity is not guaranteed to vendors.
- ◆ All Applicants are **REQUIRED to provide a Fire Extinguisher on-site rated 2A:10BC or better. Failure to do so may result in expulsion from the festival.**

*Vendor Initials _____

Insurance and liability

- ◆ All participants are required by the City of Tracy to provide a Certificate of Insurance for \$1,000,000 to the Festival, naming the **City of Tracy** and the **Tracy Chamber of Commerce** as additional insured.
- ◆ If necessary, you can purchase a Certificate of Insurance from the City of Tracy Parks & Community Services. Please call the Parks office for details and deadlines, 209-831-6200.
- ◆ All permits, licenses, Insurance, and other forms must be received by the Chamber **no later than August 12th.**
- ◆ **Tracy Chamber of Commerce or City of Tracy are not liable for any damaged or stolen property during this event.**

*Vendor Initials _____

Cancellations

- ◆ Vendor cancellations after **June 3st** will not be eligible for a refund. Cancellations made prior to **June 3st** will receive a full refund. If you are expelled from the Festival for any reason, your fees will not be refunded. In case of a rainout or other such disaster there will be **NO REFUNDS ISSUED.**

*Vendor Initials _____

Electrical information

No electrical orders after June 17th. A detailed worksheet and order form will be mailed in your acceptance package.

Please list your Electrical needs including a description of what equipment will be used and the amps/volts needed:

1. _____ **amps/volts**
2. _____ **amps/volts**
3. _____ **amps/volts**

Please send completed application to:

Tracy Chamber of Commerce
Attn: Bean Festival
223 E. 10th Street
Tracy, CA 95376

Phone: (209) 835-2131
Fax: (209) 833-9526
Website: www.tracychamber.org
Email: mvalenzuela@tracychamber.org